



Foster 101

Unforgettable Paws Animal Rescue

[www.upanimalrescue.org](http://www.upanimalrescue.org)

*"Some paws might be lost but we ensure they are never forgotten"*

Thank you for your willingness to foster for our Unforgettable family! We are super excited to have you on board. This document is to answer frequently asked questions you might have. This is to help you have a foundation and basic understanding of how fostering works with Unforgettable Paws Animal Rescue. If you have any questions beyond this powerpoint please do not hesitate to reach out. Thank you again for being willing and able to make lost paws completely unforgettable. We are forever grateful for your contribution to our rescue.

#### Overview:

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#### Background on Unforgettable Paws Animal Rescue:

We are a 501c3 non profit animal rescue dedicated to saving the lives of our four legged friend. We are 100% foster based and ensure that no dog in our care is living a life in a kennel for the majority of their days. We started the rescue in September of 2021.

#### Team Members:

- **Christina Kendall (Founder/President)** She has been in rescue for two years before starting UPAR. Christina is the dog side of the rescue team. She runs all things dog related - fosters, coordinating pick up/drop offs, adoptions, adoption fees, etc., Christina is also the Orlando/Zellwood director.
- **Raylea Hagan (Vice President)** - She has been in rescue for a little over two years before helping Christina start UPAR. Raylea is the logistics side of the

rescue team. She runs all things operational - medical records, vet scheduling, creating/adjusting applications and contracts, etc.,. Raylea is also the Tampa Bay Area director.

- **Dakota Hogg (Volunteer)** - She has been with our rescue for a couple months after finding two dogs and fostering/adopting them through our rescue! Dakota helps us with notifying people of their application statuses and helps us finalize adoption packets for adopters. She also helps coordinate events in the Orlando area.

We do have a couple of other volunteers that help out when they can. Christina and Raylea are the main two that will be able to answer any questions relating to the rescue. Christina and Raylea's approval must be given for any medical appointments, supply purchases (for reimbursement), or adoption application approval.

### Responsibilities:

Keep your foster dog safe, fed, and loved.

Take your foster to and from vet visits and meet and greets. These appointments will be scheduled to your availability

Provide the animal with clear expectations and help the animal achieve the expectations. This may include going potty outside, walking well on the leash, not chewing on shoes, etc.,

Be transparent with the rescue. Tell the admin team about any trials you might be facing and any successes you have had with your animal! Share pictures and regular updates of the animal you are fostering.

Our fosters are expected to maintain an open line of communication with our admin team. We require weekly updates on the status of your foster.

Our fosters are expected to notify the admin team if they plan to use aversive tools during any moment of training. Aversive tools include prong collars, muzzles, or e-collars. We are not against the use of these tools; however, we require an experienced trainer to visit the home and deem these tools necessary for their training/well being prior to using them.

Our fosters are expected to contact approved adoption applicants and schedule a meet and greet. We will conduct a home visit (unless you are going to their home for the meet and greet) and we will do background checks.

Our fosters are expected to pay the adoption fee in full if they choose to adopt their foster dog. Adoption fees are non-negotiable and will not be discounted or put on a payment plan.

### Rules & Guidelines:

Animals must not be harmed in any way. No hitting or spanking is allowed. If there is any indication that you have been physical with your foster dog, the rescue will pursue legal action against you and the foster dog will be taken away immediately.

You are responsible for the well-being of the animal in your care. This includes ensuring that they are healthy and thriving. If there are any red flags popping up (lethargy, diarrhea, no desire to eat, etc.,) you must notify the rescue as soon as possible.

No relocation of the animal without proper notice to the admin team. Babysitters coming to your home must be pre-approved from the rescue. Petsitters must receive the contact information for your area director (Christina - Orlando, Raylea - Tampa). If you are bringing your foster dog to a boarding facility or day care, you must notify the rescue and gain approval.

Fostering does not guarantee adoption. In the case that you decide to adopt and are approved, **fosters are required to pay adoption fees in full. There are no discounted adoption fees or payment plan options associated with fostering.**

No conducting meet and greets without the approval of an admin. Only approved applicants may proceed to a meet and greet.

No dog parks for dogs under 4 months of age. No public areas for dogs without TWO parvo/distemper vaccines (if under 6 months of age). Public areas include pet stores, dog parks, hiking/walking trails, etc.,

Dogs must be leashed unless in a FULLY fenced area. In fenced areas, dogs must be under supervision at all times while outside

We prefer our dogs to eat the food we provide you unless otherwise specified by a team member. This is to ensure a healthy diet and prevent allergic reactions. Absolutely NO pedigree can be given to our foster dogs unless to transition them into a better food.

### Adoption Process & Timeline:

We post the dog for adoption with pictures you sent us and their personality traits. The dog must be in rescue for at least 7 days prior to posting and 10 days prior to adoption.

Once your foster dog gets applications submitted, the admin team will begin to review applications. We will send you approved applications as they come in.

You will contact your favorite application(s) for a meet and greet. You can meet more than one family (this is preferred) to see which of the approved applications are a best fit. You can deny any of the applications we send you by letting us know that they would not be a good fit. Let us know the reasoning so we can make a note on their file and send them a denial. We will not question your decision to pass on an application. Go with your gut.

After the meet and greets, you will let us know how it went. If it is a good fit and there are no other families meeting this dog, the admin team will begin the background checks. If it is not a good fit, let the applicant know that the rescue makes the final decision and will be in touch. **You do not have to be the bearer of bad news! We will notify them that they are denied without you being at fault.**

The admin team will call references and conduct a home visit (if you did not go to their home for the meet and greet) for approved applicants.

Admin team sends contract and fee methods to the adopter. Once these are submitted, the admin team contacts you to give you the approval that they are good to be adopted! You and the applicant coordinate the best time and place for the applicant to be united with their newly adopted animal.

When they are with their family, you should take a happy tails picture of the animal and their new family! Adopters get a post adoption packet with medical records within 3-5 days of adoption.

Fostering can take as short as a couple of weeks to as long as several months depending on the health and adaptability of a dog. Puppies and small breed dogs are the fastest to get adopted. Adult and bully breed dogs tend to be the slowest.

Unfortunately, their hair type and color of coat might play a part too. Black dogs tend to be some of the slowest to get adopted even if they are the best dogs on the planet. Same with their breed, if they look too bully breed despite being a perfect dog they will still take a long time to be adopted.

Training:

Your foster dog has a better chance of being adopted if they are potty, crate, and leash trained. If your dog begins exhibiting behavioral issues, you must notify the rescue immediately. You are **not** permitted to use aversive tools without pre-approval from the rescue. Aversive tools include, but are not limited to, prong collars, e-collars, and muzzles of all types. If your foster dog requires a dog trainer, please notify the rescue to discuss trainers and methodology.

### Approved Vet Locations & Medical Services:

#### *Approved Vet Locations:*

We have approved vets all around Orlando/Tampa Bay.

- Orlando and surrounding areas
  - Misfit's Clinic - Tavares, FL (preferred location)
  - Central Florida Community Pet Clinic - DeBary, FL
  - Spay n Save - Longwood, FL
  - Planned Pethood Cares - Lake Panasoffkee, FL (preferred location)
- Tampa and surrounding areas
  - Planned Pethood - Wesley Chapel (preferred location)
  - Planned Pethood - Zephyrhills (preferred location)
  - Harmony Vet Care - Tampa
  - Harmony Vet Care - Brandon
- Others:
  - Animal Rescue Coalition - Sarasota, FL
  - Paw Print Veterinary Center - Ocala, FL

We do have other clinics your dog may go to if they need specialized/emergency treatment. Vaccines of any kind and specific testing (heartworm and fecal) **cannot** be done at the below locations:

- Orlando and surrounding areas
  - Mount Dora Animal Hospital - Mt. Dora, FL (preferred location)
  - 24/7 Animal Hospital of Orlando - Orlando, FL (emergencies only)
- Tampa and surrounding areas
  - Pebble Creek Animal Hospital - New Tampa, FL (preferred location)
  - Veterinary Emergency Group - Tampa, FL (emergencies only)

#### *Approved Medical Services:*

The rescue will vaccinate your dog with their distemper/parvo boosters, provide you with dewormer, and flea/tick/heartworm medication. You cannot get these services done at a vet without the pre-approval from Unforgettable Paws Animal Rescue.

Rabies vaccines, heartworm testing, and spay/neuter services will be done only at the approved vets above.

For fecal exams or other services, you must gain preapproval from the rescue.

The rescue will provide you with microchips. If you are going to Misfits Tavares, they will have microchips available for you. If you are going to other clinics, you will be sent or given a FiNano chip that must be given to your foster dog at time of spay/neuter.

### Supplies & Reimbursement:

Our fosters receive all necessary supplies to care for their dog. You will receive. . .

- Food
- Leash
- Collar/Harness
- Crate

Other supplies can be given to you upon request!

**Please note: we do not reimburse for supply purchases unless the purchase is pre-authorized by Christina and/or Raylea.**

Absolutely **NO** pedigree or dog/puppy chow can be given to your foster dog. Unless the dog is transitioning from pedigree to a better quality, under no circumstances can your foster dog eat pedigree or dog/puppy chow.

We also cover all medical care associated with your foster! All appointments must be approved by Christina and/or Raylea. Any appointments outside of our approval will not be covered under the rescue unless an emergency situation.

Any and all supplies you want and would like reimbursement for must be approved prior to purchasing. **No pre-approval, no reimbursement or discounted adoption fee.** If approval was not granted prior to purchasing any supplies there will be no reimbursements. Any and all supplies you have purchased prior to receiving approval cannot be deducted from any adoption fee if you were to adopt the animal. If approval was granted, you must send the receipt within 24 hours of purchase. Reimbursement will be given back within 24 hours of receiving the receipt. **No receipt, no reimbursement or discounted adoption fee.**

### Foster to adopt:

Foster to Adopt is a program we have for our unavailable, medical, or behavioral animals where we place them with a potential family that plans to adopt them. During this program, you are considered a foster and are to follow the policies within this powerpoint in addition to the policies listed on the next slide. Typically, foster to adopt is granted for medical or behavioral dogs that require additional time to heal or adjust. Foster to Adopt is not a guaranteed adoption.

Foster has to maintain communication with the rescue – lack of communication will result in the animal being returned to Unforgettable Paws.

If the foster is fostering a medical animal, the foster has to follow the guidance of the UPAR team and their partnering vets. Failure to comply with the medical guidance will result in the animal being returned to Unforgettable Paws. UPAR might require your foster dog to be placed in a medical foster as they would know best what to look for. This does NOT mean that you will never see the dog again. Our priority is the health and well being of our animals. We will return your foster to you once they have been cleared from any alarming medical issues. Dogs with remaining medical issues cannot have their adoption finalized unless cleared from a vet. This does **not** include heartworm or adolescent spay/neuter (dogs under 5 months of age at time of adoption).

Foster is responsible for paying the adoption fee, there are no discounts or reimbursements unless otherwise specified by the UP team.

Unforgettable Paws reserves the right to cancel the foster to adopt program at any time.

Unforgettable Paws reserves the right to take the animal away from the foster to adopt program at any time.

If for whatever reason the UPAR team no longer thinks you are a good fit for the animal, the animal will be returned to Unforgettable Paws.

#### **Additional Information:**

For additional information about our foster process, policies, or rescue please contact your director (Christina - Orlando, Raylea - Tampa). You may also message us on FaceBook or email us at [info@upanimalrescue.org](mailto:info@upanimalrescue.org)

Our admin team is here to help you with any questions, issues, or concerns you might have during this process! We are here for you. Please let us know at any hour of the day if there is anything we can do to make your foster experience better.